

Bylaws

NAME - The name of the organization is the Northeastern Federation of Stamp Clubs, Inc. The principal office of the Federation is located in Weston, Massachusetts.

PURPOSE - The Federation is organized for the purpose of uniting into one group the various stamp clubs and philatelic societies located in the Boston and surrounding areas for the purpose of promoting and establishing friendly relations between its members, for the purpose of creating, stimulating, and maintaining interest in all matters pertaining to philately, and for the purpose of encouraging projects which would create an interest in or otherwise advance philately. As used in these bylaws, the term member club shall include stamp clubs and philatelic societies which have become members of the Federation.

MEMBERSHIP - Membership in the Federation shall be opened to all organized stamp clubs and philatelic societies. Each member club shall elect two delegates to serve on a Board of Delegates. These delegates shall be certified by their officers of their respective clubs and shall serve until replaced. In the absence of regular delegates, alternates may serve at any meeting, provided that they have credentials from their respective clubs. An annual meeting of the Board of Delegates shall be held at a time and place determined by the Board of Directors. A quorum shall consist of a minimum of qualified delegates representing at least thirty percent of the member clubs. Election of officers and representatives on the Board of Directors shall be held at this meeting. A majority of those voting shall elect.

GOVERNMENT - The Federation shall be governed by a Board of Directors, which shall be composed of the officers of the Federation, the immediate past president, and six representatives elected by and from the Board of Delegates. No member club shall have more than two members on the Board of Directors. The Board of Directors shall hold at least four regular meetings during each calendar year not less than two months nor more than four months apart. Notice of the time and place of each meeting shall be communicated to all member clubs and members of the Board of Directors not less than two weeks prior to the date of the meeting. Special meetings may be called by the President, or by written consent of at least fifty one percent of the member clubs, and notice of such special meeting shall be given as for a regular meeting. A quorum shall consist of a minimum of two elected officers and three representatives.

DUES - The annual dues for each member club shall be 25¢ per dues paying member of the club with a minimum of \$10 per member club up to a maximum of \$25 per member club, payable by September 1st for the next fiscal year. The fiscal year shall be October 1 to September 30. There shall be no initiation fee, and no assessment of any kind shall be levied on member clubs nor on the delegates for any purpose whatsoever. Club in arrears in dues shall not have the right to representation and vote.

OFFICERS - The officers of the Federation shall be a President, Vice President, Secretary, and Treasurer. Each officer shall serve a two year term. The President may succeed himself once. No officer shall receive any remuneration in any form. Vacancies in any office, with the exception of that of President, shall be filled by the Board of Directors.

The **PRESIDENT** shall preside at all meetings of the Board of Delegates and Board of Directors and shall be responsible to the Board of Directors. He shall be an ex-officio member of all committees. He shall be the representative of the Federation and shall carry out the instructions of the Board of Directors. He shall appoint a two member Nominating Committee and a two member Audit Committee not less than two months prior to the end of his term as President.

The **VICE PRESIDENT** shall act in the absence or incapacity of the President and shall succeed automatically in the event of the permanent inability of the President to serve. He shall assist the President as directed, and may serve as ex-officio member of any committee.

The **SECRETARY** shall have the custody of the Federation's documents, bylaws, and other records, and shall give the notice and keep the minutes of all meetings. He shall maintain a current record of all officers, representatives and delegates, and shall send a copy of the minutes of each meeting within two weeks to all member clubs. Upon election and qualification of a successor, he shall transmit all Federation records to the newly elected Secretary.

The **TREASURER** shall have charge of all funds of the Federation, and shall disburse all funds as directed by the Board of Directors. Upon election and qualification of his successor, he shall transmit all records and funds to the newly elected Treasurer. The Treasurer shall make a full report at each meeting, and shall furnish a bond on such amount as may be determined by the Board of Directors, the premium for which is to be paid by the Federation.

An Assistant Treasurer may be designated by the Board of Directors if it is deemed advisable at any time and he shall assume the same duties as that of the Treasurer unless otherwise directed by the Board of Directors.

COMMITTEES - The President, with the approval of the Board of Directors, may appoint such committees as are necessary for the work of the Federation.

PARLIAMENTARY AUTHORITY - *Robert's Rules of Order*, as currently revised, shall govern the Federation in all cases in which they are not inconsistent with the bylaws of the Federation.

AMENDMENTS - These bylaws may be amended at any meeting of the Board of Delegates by a two-thirds vote of those present and voting, provided that notice of the proposed amendment be given at least forty five days prior to the meeting to delegates and member clubs.

Includes all amendments up to May 5, 2013.